

NTFA Constitution Amendments - February 2019

The Special General Meeting of the NTFA held at 7pm on Tuesday 19 February 2019 at NTFA Office 313 Wellington Street, Launceston passed the following motion:

“That the NTFA Constitution is amended by making the changes set out in the following Schedule under Items 1 to 7 inclusive:

Schedule

Item 1:

10. Income and Property

Sub-rule 10(3) – repeal the existing sub-rule 10(3) and substitute:

“10(3) The Board is responsible for expenditure of the funds of the NTFA and may authorise any person to expend funds of the NTFA within specified limits and any expenditure outside those limits must be approved or ratified by the Board.”

Item 2:

11. Accounts

Sub-rule 11(2) – repeal the existing sub-rule 11(2) and substitute:

“11(2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the NTFA shall be executed by two of the three Board members authorised by the Board to sign such instruments on its behalf.”

Add after sub-rule 11(2):

“11(2A) All electronic payments of the NTFA are to be made or authorised by:

- (a) two of the three Board members authorised by the Board; or
- (b) any person who has been delegated in writing by the Board to make or authorise such payments on behalf of the Board.”

Item 3:

13. Annual General Meeting

Paragraph 13(2)(e) - omit the following words in paragraph 13(2)(e):

“...with the exception of the General Manager. It shall be the responsibility of the Board to attract a suitable applicant and appoint a person to the position.”

NTFA Constitution Amendments - February 2019

Item 4:

15 Notice of Annual General, Special General, Board and Council Meetings

Sub-rules 15(1) and 15(2) – repeal sub-rules 15(1) and 15(2) and add:

“15(1) At least 14 Days before the day on which an Annual General Meeting or a Special General Meeting of the NTFA is to be held, the public officer is to publish a notice specifying:

- (a) the place, day and time at which the meeting is to be held; and
- (b) nature of the business that is to be transacted at the meeting.

15(2) A notice is published for the purposes of sub-rule 15(1) if the notice:

- (a) appears on a website, or an electronic address of the NTFA; or
- (b) is sent to each NTFA member’s:
 - (i) postal or residential or business address; or
 - (ii) an email address that the member has nominated as the email address to which notices from the NTFA may be sent; or
- (c) is given by another means as determined by the public officer, that is reasonably likely to ensure that members of the NTFA will be notified of the notice.”

Item 5:

18. Board of Management

Sub-paragraph 18(1) (c)(4) - omit all words and substitute:

“Secretary”.

Sub-paragraph 18(1)(c)(5) – omit “10” and substitute:

“8”.

Sub-rule 18(2) - omit: “5 Member Directors” and substitute:

“4 Member Directors”.

Sub-rule 18(3) - omit: “General Manager and up to 5 Member Directors” and substitute:

“Secretary and up to 4 Member Directors”.

Paragraph 18(1)(d) - omit: “the General Manager” and substitute:

“the Secretary”.

NTFA Constitution Amendments - February 2019

Item 6:

Add after rule 20:

“20A General Manager

- (1) The Board may appoint a General Manager on such terms and conditions for such period as it may determine.
- (2) The General Manager shall be the public officer of the NTFA.
- (3) The General Manager shall at all times carry out such directions or delegation of authority as are lawfully given by the Board and shall perform all things as appear necessary or desirable for the proper management and administration of the NTFA, including keeping all necessary and proper records of meetings of the Board and the NTFA and of all such matters as relate to the management of the NTFA.
- (4) The General Manager shall not be a member of the Board and shall not be entitled to vote at Board meetings but shall be present at all Board meetings as required by the Board.”

Item 7:

26 Notices – repeal rule 26 and add:

“26 Notices

26(1) Except as otherwise provided by this Constitution, a notice may be served by or on behalf of the NTFA on a person or club in any of the following ways:

- (a) By giving it to the person or an official of a club; or
- (b) By leaving it at, or sending it by ordinary post to, the person’s or club’s last notified address;
or
- (c) Faxing it to the person’s or club’s last notified fax number; or
- (d) Emailing it to the person’s or club’s last notified email address.

26(2) A notice given by:

- (a) ordinary post is deemed to have been received 2 business days after the day on which it was posted; and
- (b) electronic transmission of a fax or email is deemed to have been received on the day the notice was transmitted.”